

Trainee Programme



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Standard Life Investments Trainee Programme

If you want an opportunity to get your first step on the career ladder or perhaps a career change then the Standard Life Investments' Trainee Programme could be for you!

Who we are looking for

Our ideal candidates will be enthusiastic, positive and hard working. You might not have any work experience but that's ok, our focus is on finding those with the right attitude and values who are willing to learn. You need to have a minimum of 2 Highers (or equivalent) and have a desire to learn quickly.

What the role involves

The Programme will run for 12 months from Summer 2015. You will be based at our headquarters in Edinburgh and add value by filling a role in a one of our business functions. You will be expected to work 40 hours per week and in return you will gain a huge amount of hands on experience and a thorough understanding of how an investment management company operates.

Finding those with the right attitude and values who are willing to learn.

What we can offer you

1. On the job training

Your line manager and colleagues will provide you with help, guidance and support to ensure you become fully trained in your role. You will gain a vast amount of knowledge through being given the opportunity to learn and understand the key deliverables of the team you are working in.

2. Development opportunities

Standard Life Investments place high value on training and development and there are a wide variety of development opportunities available. These range from lunch and learn sessions where you will gain key skills development or gain knowledge about a specific area of the company to formal courses appropriate to your specific needs.

3. Induction

You will be enrolled in a comprehensive induction programme which will give you the opportunity to learn more about Standard Life Investments, including our strategy, our vision and our key policies and processes. We'll also make sure you are prepared to join your team by providing bite size sessions on the key skills you'll need to hit the ground running in your role.

4. Mentor

As a trainee you will be allocated a mentor who you will meet regularly to get advice and support on challenges in your role and guidance for future development.

5. Strengths Sessions

At Standard Life Investments we value the individual strengths of our people. We believe that helping you to identify your strengths is vital to your success. Therefore we will give you the opportunity to complete a strengths finder questionnaire and then coach you on how you can utilise your strengths in the best way.

6. Network

By joining as a trainee at Standard Life Investments you will have an instant network of contacts as you will go through induction with the other trainees. We'll also organise lunches for you and the other trainees in the first few weeks to make sure you have enough opportunity to get to know each other.

You will also build a network of contacts throughout Standard Life. This will help you learn more about the company and gain a broad knowledge of the investment management industry.

7. Future roles

You will be guaranteed a role for 12 months and throughout your time you'll have access to our internal vacancy bulletin where permanent opportunities will be advertised. You can apply for a role which suits your skills and talents and the experience and knowledge you gain will help you to secure a role either within Standard Life Investments or elsewhere in the industry.

How to apply and contact details

Apply online at standardlifeinvestments.com/careers
For queries email investments_recruitment@standardlife.com



standardlifeinvestments.com

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